

IOWA PUBLIC INFORMATION BOARD

May 16 MINUTES

The Board met at 2 p.m. in Room 116 of the Iowa Statehouse with the following members present: Anthony Gaughan, West Des Moines; Gary Mohr, Bettendorf; Bill Monroe, Johnston; Robert Andeweg, Urbandale; Kathleen Richardson, Des Moines; Peg Weitz of Carroll and Suzan Stewart, (via telephone from Sioux City). Also present were Larry Johnson, Deputy Legal Counsel to the Governor IPIB Executive Director designate Keith Luchtel and Deputy Director designate Margaret Johnson.

Votes Taken

- 1) On a motion by Andeweg, seconded by Mohr, the agenda was approved.
- 2) On a motion by Mohr, seconded by Andeweg, the minutes of the May 16 meeting were approved.

Action Agreed Upon

- 1) The next meeting date is 2 p.m. on Thursday, July 18 in a location to be determined.
- 2) The board elected to use government e-mail accounts when discussing IPIB business.

Other Items Discussed

- 1) The board invited general comments from the public. There were none.
- 2) The board discussed IPIB presentations:
 - a. On May 24, Monroe and Luchtel made a presentation to the Iowa Hospital Association.
 - b. On July 10 Monroe and Luchtel will make a presentation to the Hampton Rotary Club.
 - c. On August 1, Monroe and Luchtel will make a presentation at the Iowa League of Cities East Central Coalition meeting in Grinnell.
 - d. On August 15, Monroe and Luchtel will make a presentation to the Iowa Land Records Group in Cedar Rapids.
 - e. On August 23, Monroe and Luchtel will make a presentation to the League of Iowa Cities Mid-size Cities group in Marshalltown.
 - f. On September 26, Monroe and Luchtel will make a presentation at the annual meeting of the League of Cities in Dubuque.
 - g. On October Luchtel and board members to be named later will make a presentation at the Iowa Attorney General's Education Seminar for Government Lawyers in Des Moines.
- 3) The board reviewed the calendar of events that will take place October 3 in Iowa City:
 - IPIB Board meeting 10 a.m., U of I Old Capitol Building
 - IFOIC Annual Meeting, 1 p.m., U of I Adler Journalism Building
 - IPIB Symposium, 2 p.m., U of I Adler Journalism Building
 - Iowa Center for Public Affairs Journalism Awards, 7 p.m.
- 4) The board reviewed the tentative IPIB budget.

- 5) Monroe reviewed a letter offering Luchtel employment as Executive Director. The letter will be sent to Luchtel on or after July 1.
- 6) Monroe and Luchtel reported on a June 11 Rules Review Committee meeting regarding the IPIB's administrative rules. No changes were made in the rules.
- 7) The board heard an update from Luchtel on preparations for launching operations.
- 8) Monroe reported on the development of the IPIB website.
- 9) Luchtel, Monroe, Richardson and Weitzl were named to a board committee to plan the IPIB Training Program.
- 10) Gaughan, Mohr, Monroe and Luchtel were named to a board committee to establish an information dissemination policy and process.
- 11) The board discussed the type and frequency of future board meetings.
- 12) Luchtel briefed the board on a recent Iowa Supreme Court case related to Iowa's Open Meetings Law.
- 13) The board will become operational once office facilities have been prepared and furnished and staff has been hired and trained....probably in early August. Luchtel will begin work on July 8. Johnson will begin July 22. An administrative assistant will be hired as well.

On a motion by Mohr, seconded by Weitzl, the meeting was adjourned at 3:35 p.m.

Respectfully submitted
Bill Monroe, Board chairman